

Ref. No.: SSIT/ADMIN/2024-25/08

Date: 10/06/2024

OFFICE ORDER

STUDENT GRIEVANCE REDRESSAL COMMITTEE (AY 2024-25)

Establishment of Online Grievance Redressal Mechanism as specified in the Approval Process Handbook* as well as the Grievance Redressal Committee in the Institution. Appointment of Ombudsman by the University. (As per All India Council for Technical Education (Redressal of Grievance of Students) Regulation, 2019 vide F. No.1-101/PGRC/AICTE/Regulation/2019 dated 07.11.2019) *All India Council for Technical Education (Redressal of Grievance of Faculty/ Staff Member) Regulations, 2021 vide F.No.1-103/ AICTE/PGRC/Regulation/2021 dated 25.03.2021.

Sr. No.	Name of the staff	Designation	Position	Contact No.
1	Dr. Pankaj Agrawal	Principal	Chairperson	9423090098
2	Mr. Yashraj Chokar	Assistant Professor	Coordinator	9850311061
3	Ms. Ashwini Borkute	Assistant Professor	Member	7887918379
4	Ms. Vaishnavi Vohra	Assistant Professor	Member	9730369832
5	Ms. Akanksha Kharbikar	Student	Member	7798263799
6	Mr. Ajay Bejjaniwar	Student	Member	9404915624

Dr. R. J. Andrew (9422119081) will be the "Ombudsman" of the college.

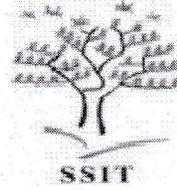
The committee is requested to Contribute effectively to dispose the grievances at the earliest.

A registry to register the complaint is established and kept in the Principal office.

On receipt of the registry will submit the same to the Member Secretary of the "Grievance Redressal Committee". The Committee will meet, with information to the complainant on their day of Convenience.

An aggrieved Student or Parent may appear in person to present his/her case.

Sarvasiddhanta Education Society's
Swaminarayan Siddhanta Institute of Technology
Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University
Nagpur-Katol Highway Road, Khapri (Kothe),
Tal: Kalmeshwar, Nagpur, Maharashtra-441501
Office of Principal



In the case, the complainant not satisfied with the decision of the Committee, they may send their appeals to the "OMBUDSMAN" appointed by the college.

The OMBUDSMAN will fix a date for hearing the Complaint which shall be communicated to the Institute and the aggrieved person.

The Institution shall comply with the order of the ombudsman. Any order of the OMBUDSMAN not complied with by the Institution, will be reported to AICTE for appropriate action.

In case of any false/frivolous Complaint, the OMBUDSMAN may order appropriate action against complaint.



[Handwritten Signature]
10/06/2024

Principal
Principal
Swaminarayan Siddhanta Institute,
of Technology, Kalmeshwar,
Dist-Nagpur-441501.

Copy to-

- 1) IQAC Coordinator
- 2) Academic Dean
- 3) HODs (CE/ETC/ME/Civil/FY/MBA)
- 4) Training & Placement officer
- 5) Administrative officer
- 6) Circulation among Teaching and Non-teaching staff
- 7) All Notice Board
- 8) Principal office file