

Criterion 05: Student Support and Progression

5.1.4: The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

INDEX

Sr. No.	Contents	Page No.
1.	Annual Report for all committee and Implementation of guidelines of statutory/ regulatory bodies	1-5
2.	Organization wide awareness and undertakings on policies with zero tolerance	6-26
3.	Mechanisms for submission of online/offline Grievances	27-32
4.	List of Committee (Anti-ragging Committee, Internal Complaint Committee, Grievance Redressal Committee, Woman Development Cell)	33-39

Sarvasiddhanta Education Society's

Swaminarayan Siddhanta Institute of Technology

Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University

Nagpur-Katol Highway Road, Khapri (Kothe),

Tal: Kalmeshwar, Nagpur, Maharastra-441501

Internal Complaint Committee



Ref. No.: **SSIT/ICC/2022/09**

Date: **02/05/2022**

Internal Complaints Committee Annual Report

Our Institute has functional Internal Complaint Committee which is constituted as per the government guidelines. Senior most female employee as a chairperson, 2 female members, 1 external member with 50% female members.

During the academic year 2021-22 the committee called around meetings at regular interval to keep address the sexual harassment of women at workplace, conducted various programmes to create the awareness among girl student and female staff about the existence and working of committee. The annual report regarding complaint is as follows:

Complaint Redressal:

No. of complaints received	No. of complaints disposed off	No. of complaints pending for more than ninety days	Nature of action taken by the employer
Nil	Nil	-	-



In charge

Internal Complaint Committee

Copy to:

- 1) Principal
- 2) IQAC Co-ordinator
- 3) ICC File




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Annual report of Anti-Ragging Committee for the academic year 2021-2022

Our institute have functional Anti-Ragging Cell with the Principal as a chairperson and representatives from various stakeholder. We have constituted Anti-Ragging Committee as per the guidelines of UGC under the Act of 1956, which is modified as UGC regulations on curbing the menace of ragging in higher Educational Institutions, 2009.

During the academic year 2021-2022, the anti-ragging squad of Anti-Ragging cell kept a vigil to stop the incidences of ragging at various possible places of student aggregation including, classrooms, canteens, buses, play-grounds etc. The Anti-Ragging Committee also educated the students at large by adopting various means about the menace of Ragging and related punishments prescribed by the law. The cell gave the students a safe and confidential platform to express their complaints regarding ragging. A range of positive reinforcement activities are adopted by Anti-Ragging cell for orienting students and molding their personality for a better cause. The various colorful and thought-provoking posters regarding the menace of Ragging are displayed at various places within the college campus to warn and sensitize the students about this evil. The CCTV Cameras were installed at vital spots in the campus to keep a check on the activities of the students in the college premises.

SSIT campus is ragging free, still all the measures have been taken to ensure that the freshers are able to pursue their studies without getting teased, insulted or in any way troubled by the seniors in the name of ragging. All of this was possible only because of the whole-hearted support from students and teachers. Since anti-ragging cell was on active mode, no complaints were raised during academic year 2021-2022.

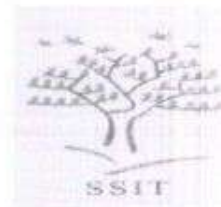

Incharge

Anti-Ragging Committee

- Copy to- 1) Principal
2) IQAC Coordinator
3) Anti-Ragging Committee file




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SESSION 2021-22
GRIEVANCE REDRESSAL
ANNUAL REPORT

The Grievance Redressal Cell was formed with the goal of resolving student grievances. Students may submit their grievances in writing to the Principal or electronically via the Grievance Form available on the College Website. The cell will meet as needed and take appropriate measures/solutions to the grievances addressed to it.

All students in our college have access to the Grievance Redressal Cell to voice their concerns about academic matters, financial matters, health services, the library, and other central services. Students' complaints dropped in the 'Suggestion Box' and oral complaints are both addressed. An effective complaint management mechanism improves stakeholder relationships and satisfaction. This cell's nature is highly confidential.


Our college has a **three-tier system** in place to resolve student grievances both on and off campus.

- **Class Level:** In the weekly Mentoring system the class teachers deal with the personal problems of four students.
- **Department Level:** The Department Heads and senior teachers solve the students' problems.
- **College Level:** The Grievance Redressal Cell, which reports to the principal, resolves our student's problems.

POLOCIES:

- The vision and mission of the institution is inextricably linked to strong principles and ethics.
- The management and the college guarantee a strong redressal mechanism for student grievances.
- As mandated by the government, a three-tier grievance mechanism is in place to resolve any academic or administrative complaints.
- The college's code of conduct applies to all students.
- Our institution has a zero tolerance policy for any form of ragging or sexual harassment.
- Our institution strictly adheres to all norms against sexual harassment, ragging, and other offences as issued from time to time by the state and federal governments.
- Abuse on social networking sites will be severely punished.




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- Any offence discovered through CCTV surveillance is punishable.
- Any student found in an incriminating situation, both on and off campus, will be reprimanded and counselled.
- Students who violate the code of conduct will be given a fair hearing at the Departmental level
- The institution does not tolerate ragging or sexual harassment.

OBJECTIVES

- To develop a responsive and accountable attitude among all the stakeholders in order to maintain a harmonious educational atmosphere in the institute.
- To uphold the dignity of the College by ensuring strife free atmosphere in the College through promoting cordial relationships with stakeholders.
- To encourage the stakeholders to express their grievances/problems freely and frankly, without any fear of being victimized.

DIFFERENT METHODS FOR REGISTERING OF GRIEVANCES

- Feedback is taken from all the students towards the end of each academic year.
- Suggestion boxes are installed in common areas of all the departments and college campus in which the students can drop their suggestions and complaints with or without revealing their identity.
- The College portal has an online Grievance Redressal area for registering their complaints. Complaints can be filed online through the link given in the website on academic and non-academic matters. This is introduced to enable the students to express their grievances easily without delay.

CONSTITUTION OF GRIEVANCE REDRESSAL COMMITTEE

This Committee is functional with the principal as the head and three faculty members as coordinators. It addresses the sensitive areas that need patient listening, understanding, care, and of course redressal in the form of needy action. The pulse of all stakeholders is accessed through open, uninhibited written suggestions.




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IT IS FUNCTIONING ACCORDING TO THE FOLLOWING UGC NORMS.

1. All complaints are first addressed by Grievance Committee whose composition is as follows:
 - a) The principal of the college- Chairperson
 - b) Three senior faculty members nominated by the Principal of the College.
 - c) One Student representative nominated by the Principal of the College.
2. The tenure of the members shall be two years.
3. The quorum for the meeting shall be two.
4. The committee shall send the report and recommendations to the Vice-Chancellor of the affiliating University within a period of 15 days of receipt of the complaint.

THE GRIEVANCE REDRESSAL COMMITTEE ACTIVITIES 2021-22

- Feedback from all the students and other stakeholders like parents, alumnae, employers and resource persons about teaching and infrastructure facilities was collected. The feedback was analyzed and the authority decided to take suitable actions.
- A suggestion box has been placed in common area of college. The institution tries to take corrective measures according to the suggestions shared in the box.
- The committee organized a student's interactive program with the Principal to express their suggestions and grievances. A representative each from both UG and PG classes participated in the program. After considering the grievances the Principal assured the students to take necessary measures to address the same.


Secretary

(Grievance Redressal Committee)




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(SSIT)




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Internal Complaint Committee Policy Statement

Swaminarayan Siddhanta Institute of Engineering & Technology, Nagpur is committed to providing safe academic and working environment to all the women employees and girl's students as per the guidelines of AICTE, the Institute has constituted an Internal Complaints Committee (ICC) for Gender Sensitization and Complaints against Sexual Harassment.

Objectives:

The ICC is formed mainly to execute the prevention of sexual harassment policy outlined by the AICTE/Supreme Court. Therefore, the committee upholds the following objectives:

- To prevent and prohibit incidents of sexual harassment of female employees and students in the college.
- To sensitize the female employees and students about the fundamental rights to have a safe and healthy environment in the college.

Scope:

Since the ICC is formed to look into the matter of internal complaints, it has exclusive power to receive and address complaints from any of the female members of students, teaching and nonteaching staffs of the college.

Procedure:

The internal complaint committee shall adopt the following steps to resolve/ sort out the offences

- The complaint must be lodged with the college authority by the aggrieved person.
- The college authority will forward it to ICC for necessary step.
- The ICC will look into the matter / incidents in a meeting and adopt a resolution for conducting an enquiry into the incident.

After enquiry, the ICC will recommend the following steps:

- Apology for light offence.
- Expulsion from the college for a few days if the offence is not so serious.
- Refer the case to the college authority in case of serious offence.
- Refer the case to the legal authority by the college authority if needed.

Incharge

Internal Complaint Committee



Principal

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ALL INDIA COUNCIL FOR TECHNICAL EDUCATION

New Delhi

NOTIFICATION

Dated 01-07-2009

Sub: Prevention and prohibition of Ragging in technical Institutions, Universities including Deemed to be Universities imparting technical education.

F.No.37-3/Legal/AICTE/2009 – In exercise of the powers conferred under Section 23 read with Section 10 (b), (g), (p) and (q) of AICTE Act, 1987, the All India Council for Technical Education, hereby makes the following Regulations:-

1. Short title and commencement:-

- (i) These Regulations may be called the All India Council for Technical Education (Prevention and Prohibition of Ragging in Technical Institutions, Universities including Deemed to be Universities imparting technical education) Regulations 2009.
- (ii) They shall come into force on the date of the notification.

2. Objectives:-

In view of the directions of the Hon'ble Supreme Court in SLP No. 24295 of 2006 dated 16-05-2007 and in Civil Appeal number 887 of 2009, dated 08-05-2009 to prohibit, prevent and eliminate the scourge of ragging including any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or



1
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any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student, in all higher education institutions in the country, and thereby, to provide for the healthy development, physically and psychologically, of all students, the All India Council for Technical Education,(AICTE) brings forth these Regulations.

3. Definitions:-

- (a) **"Act"** means the All India Council for Technical Education Act 1987 (52 of 1987);
- (b) **"Technical Institution"** means an institution of Government, Government Aided and Private (self financing) conducting the courses/programmes in the field of technical education, training and research in Engineering, Technology including MCA, Architecture, Town Planning, Management, Pharmacy, Hotel Management & Catering Technology, Applied Arts & Crafts and such other programmes and areas as notified by the Council from time to time;
- (c) **"University"** means a University defined under clause (f) of section 2 of the University Grants Commission Act, 1956 and includes an institution deemed to be a University under section 3 of that Act.
- (d) **"Academic year"** means the period from the commencement of admission of students in any course of study in the institution up to the completion of academic requirements for that particular year.
- (e) **"Head of the institution"** means the Vice-Chancellor in case of a university or a deemed to be university, the Principal or the Director or such other designation as the executive head of the institution or the college is referred.
- (f) **"Fresher"** means a student who has been admitted to an institution and who is undergoing his/her first year of study in such institution.
- (g) Words and expressions used and not defined herein but defined in the Act or in the General Clauses Act, 1887, shall have the meanings respectively assigned to them in the Act or in the General Clauses Act, 1887, as the case may be. And



2

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- (h) All other words and expressions used herein and not defined but defined in the All India Council for Technical Education Act, 1987 (52 of 1987), shall have the meanings respectively assigned to them in the said Act;

4 What constitutes Ragging: - Ragging constitutes one or more of any of the following acts:

- a. any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- b. indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- c. asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- d. any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- e. exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- f. any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- g. any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- h. any act or abuse by spoken words, emails, posts, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from





actively or passively participating in the discomfiture to fresher or any other student;

- i. any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

5. Measures for prevention of ragging:-

It shall be mandatory for every technical Institution, University, deemed to be University imparting technical education to take following measures for prevention of ragging at such institutions.

1. The advertisement issued for admission by a technical institution, University including Deemed to be University concerned and/or the admission authority/ affiliating University/State Govt./UT/Central Govt. as the case may be, shall clearly mention that ragging is totally banned and anyone found guilty of ragging and/or abetting ragging is liable to be punished.
2. The 'Prospectus' and other admission related documents shall contain directions of the Supreme Court Affiliating University/admission Authority/State Govt/Central Govt. shall make it mandatory for the institutions under their jurisdiction to compulsorily incorporate such information in their 'Prospectus'. These Regulations shall be printed in the brochure of admission/instruction booklet for candidates.
3. The application form for admission/enrolment shall have a printed affidavit, preferably both in English and Hindi and/or in one of the regional languages. The affidavit should be filled up and signed by the candidate to the effect that he/she is aware of the law regarding prohibition of ragging as well as the punishments, and that he/she, if found guilty of the offence of ragging and/or abetting ragging, is liable to be punished appropriately.
4. The application form shall also contain a printed affidavit, preferably both in English and Hindi and/or in one of the regional languages and the affidavit should be signed by the parent/guardian of the applicant to the effect that he/she is also aware of the law in this regard and agrees to abide by the





punishment meted out to his/her ward in case the latter is found guilty of ragging and/or abetting ragging.

5. The application for admission shall be accompanied by a document along with the School Leaving Certificate/Character Certificate which shall include a report on the behavioral pattern of the applicant, so that the institution can thereafter keep intense watch upon the student who has a negative entry in this regard.
6. A student seeking admission to the hostel shall have to submit another affidavit along with his/her application for hostel accommodation that he/she is also aware of the law in this regard and agrees to abide by the punishments meted out if he/she is found guilty of ragging and/or abetting ragging.
7. Every technical institution, University including Deemed to be University imparting technical education shall maintain a proper record of the affidavits obtained to ensure its safe up keep thereof, including digital copies of the affidavits and such digital copy should be made available to the AICTE or to an Agency identified/nominated by AICTE.
8. The AICTE or an Agency identified/nominated for the purpose and affiliating Universities and Directorate of Technical Education of the concerned State Govt./UT shall maintain an appropriate data base of the affidavits in the digital form obtained from every student at the time of admission to the technical institutions, Universities including Deemed to be Universities imparting technical education.
9. Each batch of freshers should be divided into small groups and each such group shall be assigned to a member of staff. Such staff member should interact individually with each member of the group on daily basis to ascertain the problems/difficulties, if any faced by the freshers in the Institution and extend necessary help.
10. In case of freshers admitted to a Hostel it shall be the responsibility of the teacher in charge of the group to co-ordinate with the warden of the Hostel and to make surprise visits to the rooms in the hostel where the members of the group are lodged. Freshers should be lodged in a separate hostel block wherever possible and where such facilities are not available, the





college/institution shall ensure that seniors' access to freshers' accommodation is strictly monitored by wardens, Security Guards and Staff.

11. Every institution should engage or seek the assistance of professional counselors at the time of admissions to counsel 'freshers' in order to prepare them for the life ahead, particularly for adjusting to the life in hostels. At the commencement of the academic session the Head of the technical Institution, University including Deemed to be University imparting technical education shall convene and address a meeting of various functionaries/agencies, like Wardens, representatives of students, parents/guardians, faculty, district administration including police, to discuss the measures to be taken to prevent ragging and steps to be taken to identify the offenders and punish them suitably.
12. Every fresher admitted to the technical Institution, University including Deemed to be University imparting technical education shall be given a printed information booklet detailing when and whom he/she has to turn to for help and guidance for various purposes (including Wardens, Head of the institution, members of the anti-ragging committee, relevant district and police authorities), addresses and telephone numbers of such persons/authorities, etc.
13. The technical institutions, University including Deemed to be University imparting technical education through the information booklet mentioned above shall explain to the new entrants the arrangements for their induction and orientation which promote efficient and effective means of integrating them fully as students.
14. The information booklet mentioned above shall also tell the freshers about their rights as bona fide students and clearly instructing them that they should desist from doing anything against their will even if ordered by the seniors, and that they have nothing to fear as the institution cares for them and shall not tolerate any atrocities against them.
15. The information booklet mentioned above shall contain a calendar of events and activities laid down by the institution to facilitate and complement familiarization of juniors with the academic environment of the institution.



6
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16. To make the community at large and the students in particular aware of the dehumanizing effect of ragging, and the approach of the institution towards those indulging in ragging, big posters (preferably with different colors for the provisions of law, punishments, etc.) shall be prominently displayed on all Notice Boards of all departments, hostels and other buildings as well as at vulnerable places. Some of such posters shall be of permanent nature in certain vulnerable places.
17. The technical Institution, University including Deemed to be University imparting technical education shall request the media to give adequate publicity to the law prohibiting ragging and the negative aspects of ragging and the institutions 's resolve to ban ragging and punish those found guilty without fear or favor.
18. The technical Institution, University including Deemed to be University imparting technical education shall identify, properly illuminate and man all vulnerable locations.
19. The technical Institution, University including Deemed to be University imparting technical education shall tighten security in its premises, especially at the vulnerable places. If necessary, intense policing shall be resorted to at such points at odd hours during the early months of the academic session.
20. The technical Institution, University including Deemed to be University imparting technical education shall utilize the vacation period before the start of the new academic year to launch wide publicity campaign against ragging through posters, information booklets, seminars, street plays, etc.
21. The faculties/departments/units of the technical Institution, University including Deemed to be University imparting technical education shall have induction arrangements (including those which anticipate, identify and plan to meet any special needs of any specific section of students) in place well in advance of the beginning of the academic year with a clear sense of the main aims and objectives of the induction process.
22. Mobile Phones and other communication devices may be permitted in residential areas including hostels to provide access to the students



7
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particularly freshers, to reach out for help from teachers, parents and Institution authorities.

6. Monitoring mechanism in technical institution, University including Deemed to be University imparting technical education:-

- a) **Anti-ragging Committee:** Every institution University including Deemed to be University imparting technical education shall constitute a Committee to be known as the Anti-ragging Committee to be nominated and headed by the Head of the Institution, and consisting of representatives of civil and police administration, local media, Non Government Organizations involved in youth activities, representatives of faculty members, representatives of parents, representatives of students belonging to the freshers' category as well as senior students, non-teaching staff; and shall have a diverse mix of membership in terms of level as well as gender.
- b) It shall be the duty of the Anti-Ragging Committee to ensure compliance with the provisions of these Regulations as well as the provisions of any law for the time being in force concerning ragging; and also to monitor and oversee the performance of the Anti-Ragging Squad in prevention of ragging in the institution.
- c) **Anti-Ragging Squad:** Every institution University including Deemed to be University imparting technical education shall also constitute a smaller body to be known as the Anti-Ragging Squad to be nominated by the Head of the Institution with such representation as may be considered necessary for maintaining vigil, oversight and patrolling functions and shall remain mobile, alert and active at all times. Provided that the Anti-Ragging Squad shall have representation of various members of the campus community and shall have no outside representation.
- d) It shall be the duty of the Anti-Ragging Squad to be called upon to make surprise raids on hostels, and other places vulnerable to incidents and having the potential for ragging and shall be empowered to inspect such places.
- e) It shall also be the duty of the Anti-Ragging Squad to conduct an on-the-spot enquiry into any incidents of ragging referred to it by the Head of the institution or any member of the faculty or any member of the staff or any



8
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student or any parent or guardian or any employee of a service provider or by any other person, as the case may be; and the enquiry report along with recommendations shall be submitted to the Anti-Ragging Committee for action. Provided that the Anti-Ragging Squad shall conduct such enquiry observing a fair and transparent procedure and the principles of natural justice and after giving adequate opportunity to the student or students accused of ragging and other witnesses to place before it the facts, documents and views concerning the incidents of ragging, and considerations such other relevant information as may be required.

- f) **Mentoring Cell:** Every institution shall, at the end of each academic year, in order to promote the objectives of these Regulations, constitute a Mentoring Cell consisting of students volunteering to be Mentors for freshers, in the succeeding academic year; and there shall be as many levels or tiers of Mentors as the number of batches in the institution, at the rate of one Mentor for six freshers and one Mentor of a higher level for six Mentors of the lower level.
- g) **Monitoring Cell on Ragging:-** The State Govt./UT and the affiliating University shall set up a Monitoring Cell on Ragging to coordinate with the institutions to monitor the activities of the Anti-Ragging Committees, Squads, and Mentoring Cells, regarding compliance with the instructions on conducting orientation programmes, counseling sessions, etc., and regarding the incidents of ragging, the problem faced by wardens and other officials, etc. This Cell shall also review the efforts made by such institutions to publicize anti-ragging measures, cross-verify the receipt of affidavits from candidates/students and their parents/guardians every year, and shall be the prime mover for initiating action by the University authorities to suitably amend the Statutes or Ordinances or Bye-laws to facilitate the implementation of anti ragging measures at the level of the institution.
- h) The Monitoring Cell shall coordinate with the the institutions, universities including deemed to be universities imparting technical education to achieve the objectives of these Regulations; and the Monitoring Cell shall call for reports from the Heads of institutions in regard to the activities of the Anti-Ragging Committees, Anti-Ragging Squads, and the Mentoring Cells at the institutions, and it shall also keep itself abreast of the decisions of the Anti-Ragging Committees etc.



9
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- i) The Monitoring Cell shall also review the efforts made by institutions to publicize anti-ragging measures, soliciting of affidavits from parents/guardians and from students, each academic year, to abstain from ragging activities or willingness to be penalized for violation; and shall function as the prime mover for initiating action for amending the Statues or Ordinances or Bye-laws to facilitate the implementation of anti-ragging measures at the level of the institution.

7. Action to be taken against the Principal or the Head of the Institution/Faculty Members/Non-Teaching staff of technical institution, Universities including Deemed to be Universities imparting technical education.

1. The Head of the Institution along with other administrative authorities should take adequate measures for prevention of ragging. Any lapse on the part of these authorities shall make them liable for criminal action for negligence of duty. The technical Institution, University including Deemed to be University imparting technical education should incorporate a clause in their letter of appointment that the Director, Faculty and other administrative Heads should ensure all possible steps for prevention of ragging in the premises of the educational institutions, and that they are liable for action, in case of non-compliance.
2. The Principal or Head of the Institution/Department shall obtain an affidavit from every employee of the Institution including teaching/non-teaching staff, contract labor employed in the premises either for running canteen or as watch and ward staff or for cleaning or maintenance of the building, lawns etc. that he/she would report promptly any case of ragging which comes to his/her notice. A provision shall be made in the service rules for issuing certificates of appreciation to such members of the staff who report ragging which will form part of their service records.
3. Departmental enquiries shall be initiated, in addition to penal consequences against such heads of the Institution/Faculty members/non-teaching staff who display an apathetic or insensitive attitude towards complaints of ragging and would not take timely steps in the prevention of ragging and punishing those who rag.



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4. The Principal or the Head of the Institution/Faculty Members/Non-Teaching staff, if found negligent in taking necessary measures for ensuring safety of students and preventing the ragging would be declared unfit for holding any post in any technical institution, University including Deemed to be University imparting technical education.
8. **Actions to be taken against students for indulging and abetting ragging in technical institutions Universities including Deemed to be University imparting technical education:-**
 1. The punishment to be meted out to the persons indulged in ragging has to be exemplary and justifiably harsh to act as a deterrent against recurrence of such incidents.
 2. Every single incident of ragging a First Information Report (FIR) must be filed without exception by the institutional authorities with the local police authorities.
 3. The Anti-Ragging Committee of the institution shall take an appropriate decision, with regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging.
 4. a) Depending upon the nature and gravity of the offence as established the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following:-
 - (i) Cancellation of admission
 - (ii) Suspension from attending classes
 - (iii) Withholding/withdrawing scholarship/fellowship and other benefits
 - (iv) Debarring from appearing in any test/examination or other evaluation process
 - (v) Withholding results
 - (vi) Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
 - (vii) Suspension/expulsion from the hostel




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compliance report submitted to AICTE annually with details of measures taken for prevention of ragging in technical institutions. The Compliance Report should also contain the details of the instances of ragging and action taken against students, and others for indulging and abetting ragging.

3. All Letters of Approval issued by AICTE such as extension of approval letters, letters issued for additional courses/increase in intake and letters issued for new technical institutions, release of grants, letters of approval issued to integrated campus, second shift etc. shall contain a specific clause of prevention of ragging.
4. The AICTE shall, in respect of any institution that fails to take adequate steps to prevent ragging or fails to act in accordance with these Regulations or fails to punish perpetrators or incidents of ragging suitably, take one of more of the following measures, namely:
 - i. No admission/Withdrawal of approval granted under section 10(k) of AICTE Act.
 - ii. Withholding any grant allocated.
 - iii. Declaring the institution ineligible for consideration for any assistance under any of the general or special assistance programmes of the AICTE.
 - iv. Informing the general public, including potential candidates for admission, through a notice displayed prominently in the newspapers or other suitable media and posted on the website of the AICTE, declaring that the institution does not possess the minimum academic standards.
 - v. Taking such other action within its powers as it may deem fit and impose such other penalties as may be provided in the Act for such duration of time as the institution complies with the provisions of these Regulations.
5. As regards the Universities including Deemed to be Universities imparting technical education the actions proposed to be taken such as stopping release of grants, withdrawal of approval/recognition will be sent to University Grants Commission (UGC), Ministry of Human Resource Development (MHRD), Govt. of India and the concerned State Govt./UT. The UGC,



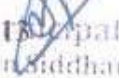

Principal
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compliance report submitted to AICTE annually with details of measures taken for prevention of ragging in technical institutions. The Compliance Report should also contain the details of the instances of ragging and action taken against students, and others for indulging and abetting ragging.

3. All Letters of Approval issued by AICTE such as extension of approval letters, letters issued for additional courses/increase in intake and letters issued for new technical institutions, release of grants, letters of approval issued to integrated campus, second shift etc. shall contain a specific clause of prevention of ragging.
4. The AICTE shall, in respect of any institution that fails to take adequate steps to prevent ragging or fails to act in accordance with these Regulations or fails to punish perpetrators or incidents of ragging suitably, take one of more of the following measures, namely:
 - i. No admission/Withdrawal of approval granted under section 10(k) of AICTE Act.
 - ii. Withholding any grant allocated.
 - iii. Declaring the institution ineligible for consideration for any assistance under any of the general or special assistance programmes of the AICTE.
 - iv. Informing the general public, including potential candidates for admission, through a notice displayed prominently in the newspapers or other suitable media and posted on the website of the AICTE, declaring that the institution does not possess the minimum academic standards.
 - v. Taking such other action within its powers as it may deem fit and impose such other penalties as may be provided in the Act for such duration of time as the institution complies with the provisions of these Regulations.
5. As regards the Universities including Deemed to be Universities imparting technical education the actions proposed to be taken such as stopping release of grants, withdrawal of approval/recognition will be sent to University Grants Commission (UGC), Ministry of Human Resource Development (MHRD), Govt. of India and the concerned State Govt./UT. The UGC,




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MHRD Govt. of India, and the State Govt./UT concerned shall initiate immediate action on the recommendations of the Council.

10. Duties and Responsibilities of the All India Council for technical Education:-

- a) All India Council for technical Education, or the Central Government or the agency authorized for the purpose shall establish, fund and operate, a toll-free Anti-Ragging Helpline, operational round the clock, which could be accessed by students in distress owing to ragging related incidents.
- b) Any distress message received at the Anti-Ragging Helpline shall be simultaneously relayed to the Head of the Institution, the Warden of the Hostels, the Nodal Officer of the affiliating University, if the incident reported has taken place in an institution affiliated to a University, the concerned District authorities and if so required, the District Magistrate, and the Superintendent of Police, and shall also be web enabled so as to be in the public domain simultaneously for the media and citizens to access it.
- c) The Head of the institution shall be obliged to act immediately in response to the information received from the Anti-Ragging Helpline as at sub-clause (b) of this clause.
- d) The telephone numbers of the Anti-Ragging Helpline and all the important functionaries in every institution, Heads of institutions, faculty members, members of the anti-ragging committees and anti- ragging squads, district and sub-divisional authorities and state authorities, Wardens of hostels, and other functionaries or authorities where relevant, shall be widely disseminated for access or to seek help in emergencies.
- f) The All India Council for technical Education, the Central Government or the agency authorized for the purpose shall maintain an appropriate data base to be created out of affidavits, affirmed by each student and his/her parents/guardians and stored electronically by the institution; and such database shall also function as a record of ragging complaints received, and the status of the action taken thereon.



14
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- g) The All India Council for technical Education, the Central Government or the agency authorized for the purpose shall make available the database to a non-governmental agency to be nominated by the Central Government, to build confidence in the public and also to provide information of non compliance with these Regulations to the Councils and to such bodies as may be authorized by the All India Council for technical Education/Central Government.

11. The All India Council for technical Education shall take the following regulatory steps, namely;

- a) The All India Council for technical Education shall make it mandatory for the institutions to incorporate in their prospectus, the directions of the Central Government or the State Level Monitoring Committee with regard to prohibition and consequences of ragging, and that non-compliance with these Regulations and directions so provided, shall be considered as lowering of academic standards by the institution, therefore making it liable for appropriate action.
- b) The All India Council for technical Education shall verify that the institutions strictly comply with the requirement of getting the affidavits from the students and their parents/guardians as envisaged under these Regulations.
- c) The All India Council for technical Education shall include a specific condition in the Utilization Certificate, in respect of any financial assistance or grants-in-aid to any institution under any of the general or special schemes of the All India Council for technical Education, that the institution has complied with the anti-ragging measures.
- d) Any incident of ragging in an institution shall adversely affect its accreditation, ranking or grading by National Board of Accreditation or by any other authorised accreditation agencies while assessing the institution for accreditation, ranking or grading purposes.
- e) The All India Council for technical Education shall constitute an Inter-Council Committee, consisting of representatives of the various Councils, the Non-Governmental agency responsible for monitoring the database maintained by the All India Council for technical Education/Central



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Nagpur-Katol Highway Road, Khapri (Kothe),


Tal: Kalmeshwar, Nagpur, Maharashtra-441501

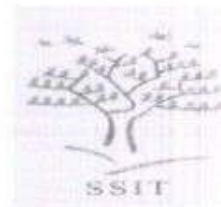


Government and such other bodies in higher education, to coordinate and monitor the anti-ragging measures in institutions across the country and to make recommendations from time to time; and shall meet at least once in six months each year.

- f) The All India Council for technical Education shall institute an Anti-Ragging Cell within the AICTE as an institutional mechanism to provide secretarial support for collection of information and monitoring, and to coordinate with the State Level Monitoring Cells and University Level Committees for effective implementation of anti-ragging measures, and the Cell shall also coordinate with the Non-Governmental agency responsible for monitoring the database maintained by the All India Council for technical Education/central Government.

(Member Secretary)


Principal
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SESSION 2021-22
GRIEVANCE REDRESSAL
ANNUAL REPORT

The Grievance Redressal Cell was formed with the goal of resolving student grievances. Students may submit their grievances in writing to the Principal or electronically via the Grievance Form available on the College Website. The cell will meet as needed and take appropriate measures/solutions to the grievances addressed to it.

All students in our college have access to the Grievance Redressal Cell to voice their concerns about academic matters, financial matters, health services, the library, and other central services. Students' complaints dropped in the 'Suggestion Box' and oral complaints are both addressed. An effective complaint management mechanism improves stakeholder relationships and satisfaction. This cell's nature is highly confidential.


Our college has a **three-tier system** in place to resolve student grievances both on and off campus.

- **Class Level:** In the weekly Mentoring system the class teachers deal with the personal problems of four students.
- **Department Level:** The Department Heads and senior teachers solve the students' problems.
- **College Level:** The Grievance Redressal Cell, which reports to the principal, resolves our student's problems.

POLOCIES:

- The vision and mission of the institution is inextricably linked to strong principles and ethics.
- The management and the college guarantee a strong redressal mechanism for student grievances.
- As mandated by the government, a three-tier grievance mechanism is in place to resolve any academic or administrative complaints.
- The college's code of conduct applies to all students.
- Our institution has a zero tolerance policy for any form of ragging or sexual harassment.
- Our institution strictly adheres to all norms against sexual harassment, ragging, and other offences as issued from time to time by the state and federal governments.
- Abuse on social networking sites will be severely punished.




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- Any offence discovered through CCTV surveillance is punishable.
- Any student found in an incriminating situation, both on and off campus, will be reprimanded and counselled.
- Students who violate the code of conduct will be given a fair hearing at the Departmental level
- The institution does not tolerate ragging or sexual harassment.

OBJECTIVES

- To develop a responsive and accountable attitude among all the stakeholders in order to maintain a harmonious educational atmosphere in the institute.
- To uphold the dignity of the College by ensuring strife free atmosphere in the College through promoting cordial relationships with stakeholders.
- To encourage the stakeholders to express their grievances/problems freely and frankly, without any fear of being victimized.

DIFFERENT METHODS FOR REGISTERING OF GRIEVANCES

- Feedback is taken from all the students towards the end of each academic year.
- Suggestion boxes are installed in common areas of all the departments and college campus in which the students can drop their suggestions and complaints with or without revealing their identity.
- The College portal has an online Grievance Redressal area for registering their complaints. Complaints can be filed online through the link given in the website on academic and non-academic matters. This is introduced to enable the students to express their grievances easily without delay.

CONSTITUTION OF GRIEVANCE REDRESSAL COMMITTEE

This Committee is functional with the principal as the head and three faculty members as coordinators. It addresses the sensitive areas that need patient listening, understanding, care, and of course redressal in the form of needy action. The pulse of all stakeholders is accessed through open, uninhibited written suggestions.




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IT IS FUNCTIONING ACCORDING TO THE FOLLOWING UGC NORMS.

1. All complaints are first addressed by Grievance Committee whose composition is as follows:
 - a) The principal of the college- Chairperson
 - b) Three senior faculty members nominated by the Principal of the College.
 - c) One Student representative nominated by the Principal of the College.
2. The tenure of the members shall be two years.
3. The quorum for the meeting shall be two.
4. The committee shall send the report and recommendations to the Vice-Chancellor of the affiliating University within a period of 15 days of receipt of the complaint.

THE GRIEVANCE REDRESSAL COMMITTEE ACTIVITIES 2021-22

- Feedback from all the students and other stakeholders like parents, alumnae, employers and resource persons about teaching and infrastructure facilities was collected. The feedback was analyzed and the authority decided to take suitable actions.
- A suggestion box has been placed in common area of college. The institution tries to take corrective measures according to the suggestions shared in the box.
- The committee organized a student's interactive program with the Principal to express their suggestions and grievances. A representative each from both UG and PG classes participated in the program. After considering the grievances the Principal assured the students to take necessary measures to address the same.


Secretary

(Grievance Redressal Committee)




Principal
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Dist. Nagpur-441501
(SSIT)




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Sarvasiddhanta Education Society's

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Tal: Kalmeshwar, Nagpur, Maharashtra-441501

"WOMEN DEVELOPMENT CELL"



Vision


Molding and enlightening the young minds and pave their way to grow into balanced and better human beings.

Mission:

1. To encourage girls students to be self-reliant and economically independent.
2. To create awareness about the need of gender equality.
3. To instill positive self-esteem and confidence in the girls students so that they can take the right decision in and for their lives
4. To spread awareness among the students about the social, legal and constitutional rights of women in order to prevent the exploitation based on gender.


Objectives:

- To create awareness about health and hygiene among girl students.
- To create social awareness about the problems of women in general and gender discrimination in particular by means of programs like lectures, workshops and seminars.
- To create legal awareness among women by informing them about Women's Welfare Laws.
- To develop skills among the girl students by means of workshops and training programs for their overall personality development as well as for the encouragement of self-reliance among them.


Incharge, WDC


Principal
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RAGGING FREE CAMPUS



**Foolishly I ragged
& got suspended**

Will I get
prosecuted?

What about my
Job prospects?

**MY FUTURE IS A BIG
?**

Remember RAGGING is for LOSERS

Visit CUC Website i.e. www.cuc.ac.in or e-mail: ragging@www.cuc.ac.in for more information. For more information, visit the Ragging Helpline 1800-180-1800 (Toll Free) or 020-2611-1111 (Local).

MHRD DEPARTMENT OF HIGHER EDUCATION
MINISTRY OF EDUCATION GOVERNMENT OF INDIA

Ragging Helpline 1800-180-1800
University Grievance Commission
Quality Higher Education for All



Google

GPS Map Camera

Nagpur, Maharashtra, India
 6VV2+9MC, Nagpur, Maharashtra 441501, India
 Lat 21.243127°
 Long 78.851383°
 27/05/23 12:40 PM GMT +05:30

**SAY NO TO
RAGGING**



**YES TO
JOYFUL CAMPUS**

What is Ragging?
Any Act Resulting in:

- Mental/physical/sexual Abuse
- Verbal Abuse
- Indecent Behaviour
- Unwanted Intimidation/Wrongful Restraint
- Undermining Human Dignity
- Financial Exploitation/Extortion
- Use of Force

A STUDENT INVOLVED IN RAGGING CAN BE:

- Expelled from education
- Prosecuted under various laws
- Debarred from employment
- Debarred from higher education
- Debarred from public service
- Debarred from civil service
- Debarred from military service
- Debarred from police service
- Debarred from judicial service
- Debarred from teaching service
- Debarred from research service
- Debarred from other services

Visit CUC Website i.e. www.cuc.ac.in or e-mail: ragging@www.cuc.ac.in for more information. For more information, visit the Ragging Helpline 1800-180-1800 (Toll Free) or 020-2611-1111 (Local).

MHRD DEPARTMENT OF HIGHER EDUCATION
MINISTRY OF EDUCATION GOVERNMENT OF INDIA

Ragging Helpline 1800-180-1800
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Quality Higher Education for All



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GPS Map

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 Long 78.851471°
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SAY NO TO RAGGING

BEFORE YOU EVEN THINK OF RAGGING

THINK OF

- Humiliation
- Suspension
- Ruined Career
- Blacklisting
- Expulsion
- Possible Prosecution

Don't just stand and watch. Stop Ragging! Show Character

Remember RAGGING is for LOSERS

Are You Being Ragged?

MHRD DEPARTMENT OF HIGHER EDUCATION
GOVERNMENT OF INDIA

University Grants Commission
Quality Higher Education

GPS Map Ca

Nagpur, Maharashtra, India
6VV2+9MC, Nagpur, Maharashtra 441501, IN
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Long 78.851456°
27/05/23 12:42 PM GMT +05:30

DON'T RAG, JUST INTERACT

RAGGING IN ANY FORM IS PUNISHABLE

Are You Being Ragged?

MHRD DEPARTMENT OF HIGHER EDUCATION
GOVERNMENT OF INDIA

University Grants Commission
Quality Higher Education

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6VV2+9MC, Nagpur, Maharashtra 441501
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Principal
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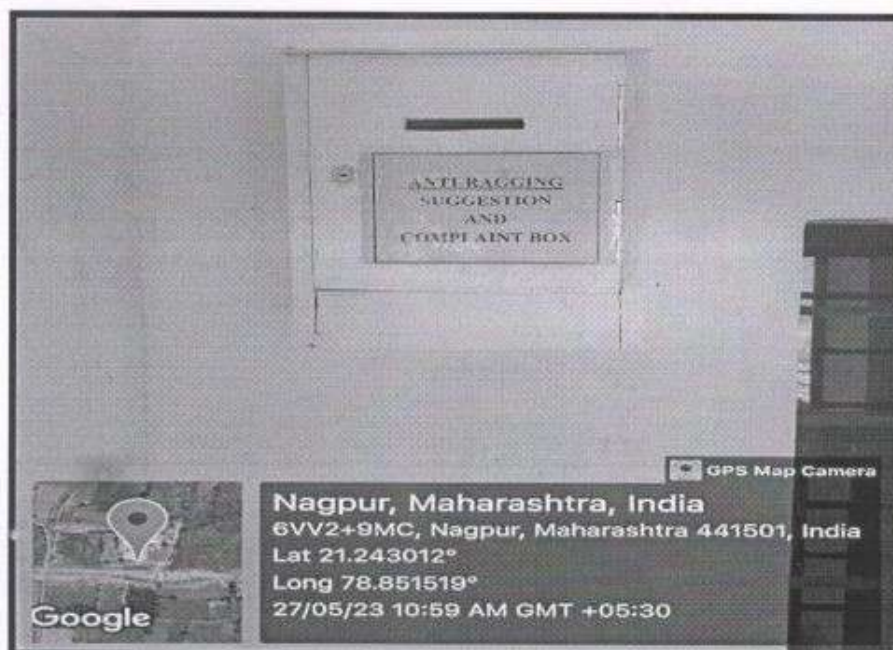
WOMEN HELPLINE NUMBER

MECHANISMS FOR SUBMISSION OF ONLINE STUDENTS GRIEVANCES

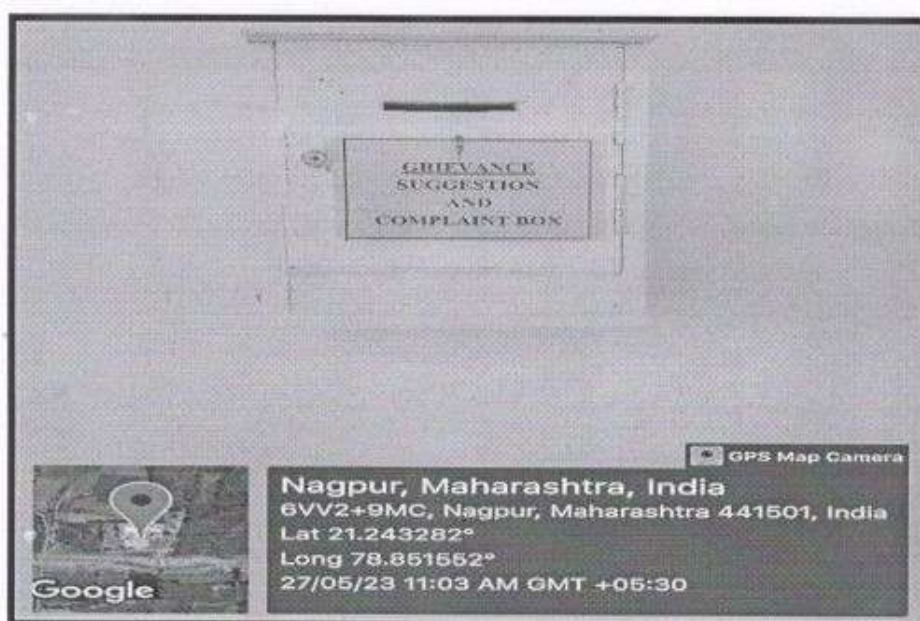


[Signature]
Principal

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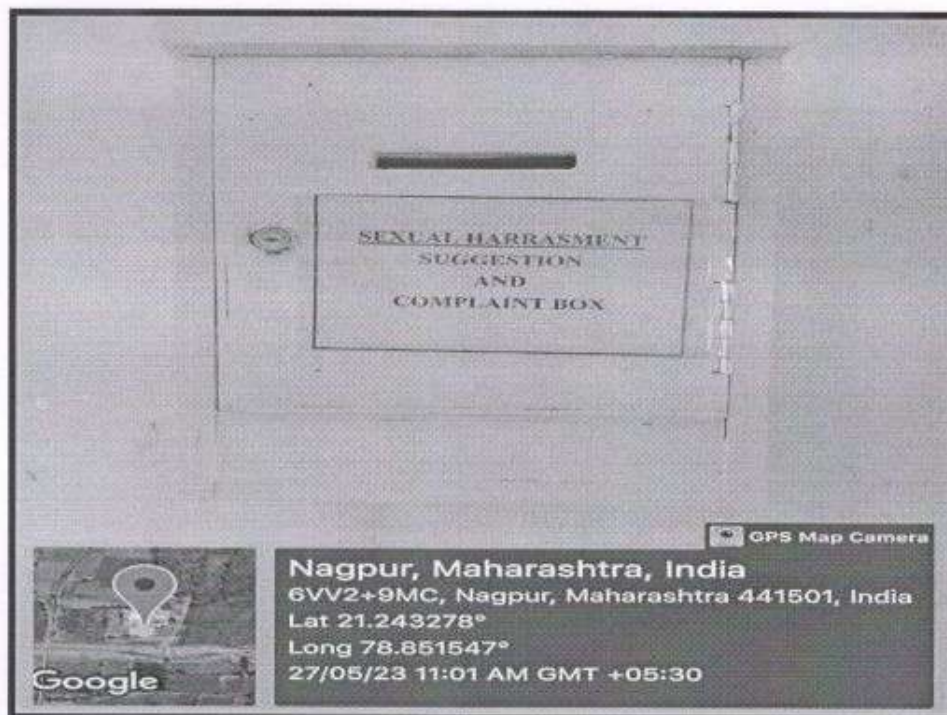
ANTI-RAGGING SUGGESTIONS AND COMPLAINT BOX



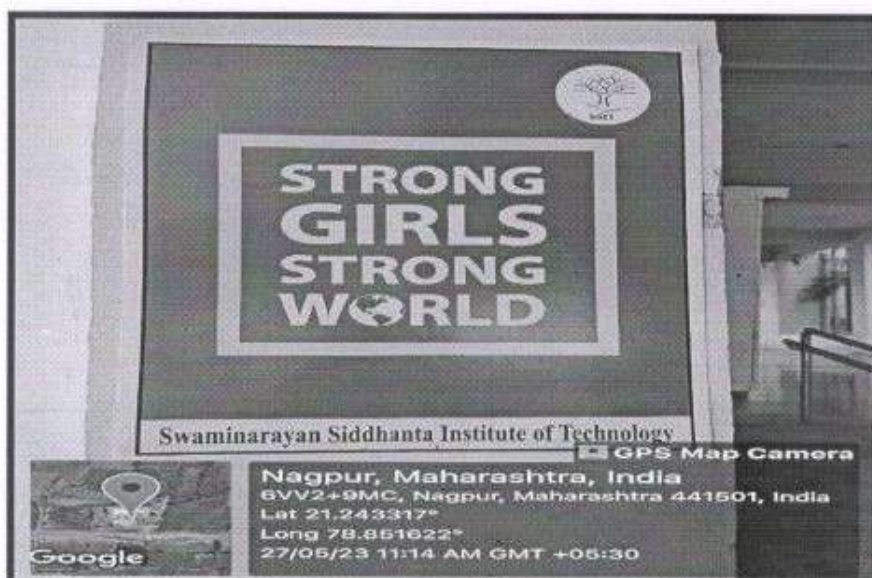
GRIEVANCE SUGGESTIONS AND COMPLAINT BOX



Principal
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Dist. Nagpur 441501



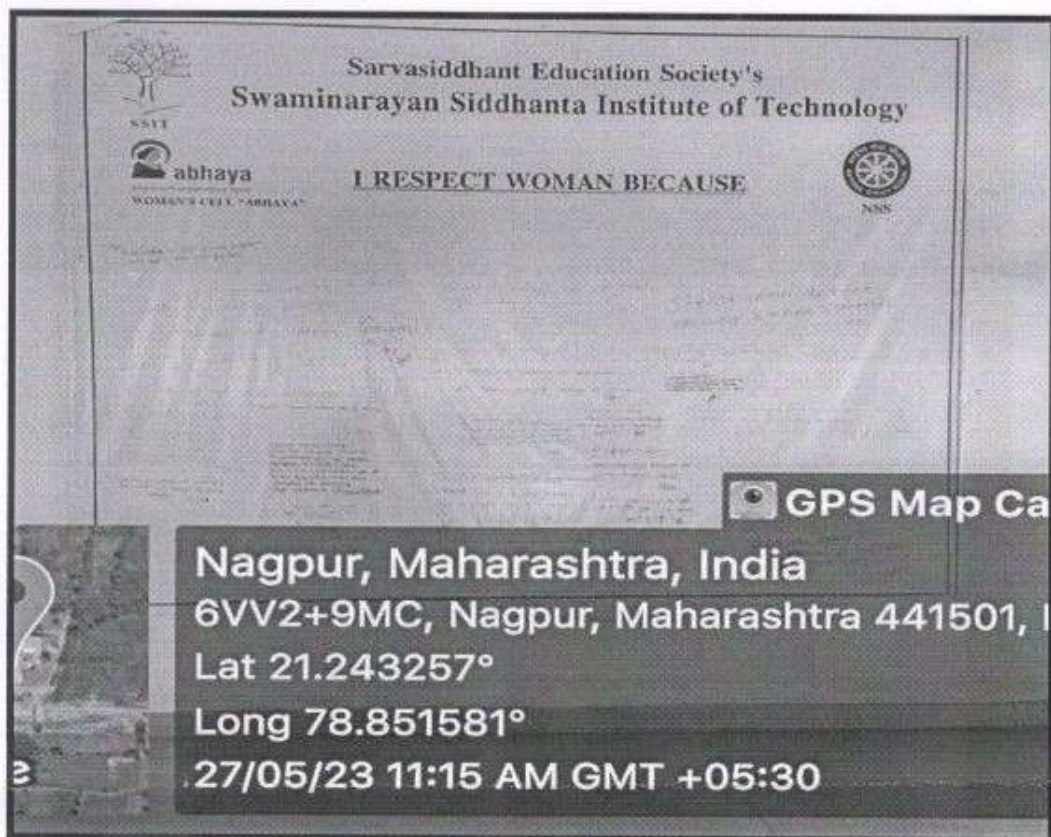
SEXUAL HARRASMENT SUGGESTIONS AND COMPLAINT BOX



ACTIVITIES UNDER "ABHAYA" WOMEN DEVELOPMENT CELL



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Principal
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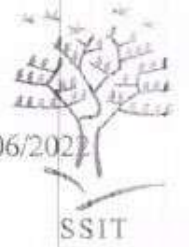
ACTIVITIES UNDER "ABHAYA" WOMEN DEVELOPMENT CELL



[Signature]
Principal
Swaminarayan Siddhanta Institute
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Dist. Nagpur- 441501

Ref. No. : SSIT/2022/WDC/1014A

Date: 23/06/2022



CIRCULAR

CONSTITUTION OF WOMEN DEVELOPMENT CELL (ABHAYA)

Subject: Women Development Cell "ABHAYA" Formation

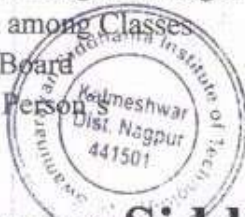
The following "WOMEN DEVELOPMENT CELL" is constituted for next two years period from academic year 2022-23 as per given below:

Name of the Committee :- Women Development Cell (ABHAYA)				
Structure of the committee				
Composition of the committee (2022-23)				
Sr. No.	Name	Position	Designation	Contact No.
1	Ms. Prachi Bhure	Cell Incharge	H.O.D. (Computer Engineering)	9561638523
2	Ms. Mrunali Bhaisare	Convenor	Assistant Professor	8446981042
3	Mrs. Pooja Thakre	Member	H.O.D. (Electronics & Telecommunication Engineering)	9022656234
4	Ms. Pranjali Karhade	Member	Assistant Professor	7588497882
6	Ms. Sangeeta Patankar	Member	Non-Teaching	8668955943
7	Ms. Apurva Ganvir	Member	Non-Teaching	7219152359
8	Dr. Rupshree Mayanil	Local Representative	Nutritionist	7276702974
9	Ms. Shiwani Wagh	Student Representative	Student 2 nd Year (Computer Engg.)	8698505725
10	Ms. Anchal Ganar	Student Representative	Student 3 rd Year (Computer Engg.)	9325473046

Incharge, WDC

Copy to:

1. Deans and HODs (CS/ME/CE/ETC/FY/TP)
2. Administrative office
3. Circulation among Teaching and Non-teaching staff
4. Circulation among Classes
5. All Notice Board
6. Concerned Person



Principal
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Dist. Nagpur 441501

Principal (SIT)
Swaminarayan Siddhanta Institute
of Technology, Kalmeshwar,
Dist. Nagpur-441501

Swaminarayan Siddhanta Institute of Technology

College : Nagpur - Katol Highway Road, Khapri (Kothe), Tah. Kalmeshwar, Nagpur-441 501. Tel. +91-7118661100

Email: infossitn@gmail.com, Website: www.nuvaedu.com

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Vision

Molding and enlightening the young minds and pave their way to grow into balanced and better human beings.

Mission:

1. To encourage girls students to be self-reliant and economically independent.
2. To create awareness about the need of gender equality.
3. To instill positive self-esteem and confidence in the girls students so that they can take the right decision in and for their lives
4. To spread awareness among the students about the social, legal and constitutional rights of women in order to prevent the exploitation based on gender.


Objectives:

- To create awareness about health and hygiene among girl students.
- To create social awareness about the problems of women in general and gender discrimination in particular by means of programs like lectures, workshops and seminars.
- To create legal awareness among women by informing them about Women's Welfare Laws.
- To develop skills among the girl students by means of workshops and training programs for their overall personality development as well as for the encouragement of self-reliance among them.


Incharge, WDC


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Ref. No.: SSIT/ADMIN/2023/1046

Date: 25/04/2023

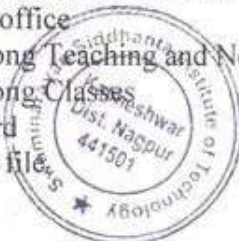
OFFICE ORDER

Subject: Internal Committee (IC)

As per AICTE regulations Internal Complaint Committee (ICC) for prevention and prohibition of sexual harassment of women Employes and Students and Redressal of grievances is formed as under.

SR. NO.	NAME	POSITION	DESIGNATION	MOBILE NO.
1	Mrs. Pooja Thakre	Incharge	Assistant Professor	9730032099
2	Ms. Prachi Bhure	Member	Assistant Professor	9567638523
3	Ms. Yogita Raut	Member	Assistant Professor	8459964044
4	Mrs. Pooja Panchabhai	Member	Junior Clerk	7875301049
5	Mr. Abhijeeth Nair	Member	Administrative Officer	9049000177
6	Mr. Dhampal Ukey	Member	NGO Representative	9309543968
7	Ms. Apeksha Nandurkar	Member	Student Representative	8888377412
8	Ms. Shivani Nimje	Member	Student Representative	9022812519
9	Ms. Gita Rathod	Member	Student Representative	8007751612

- Copy to- 1) Dean Academics
2) IQAC Coordinator
3) HODs (CS/ETC/ME/CE/FY/TP/MBA)
4) Administrative office
5) Circulation among Teaching and Non-teaching staff
6) Circulation among Classes
7) All Notice Board
8) Principal office file



Principal
Principal
Swaminarayan Siddhanta Institute
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Dist. Nagpur-441501

Principal
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Swaminarayan Siddhanta Institute of Technology

Ref. No.: SSIT/ADMIN/2023/1036-A

Date: 13/04/2023



OFFICE ORDER

Subject: Anti-Ragging Squad Committee

The following Anti-Ragging Squad Committee is constituted for maintaining vigil, oversight and patrolling functions and shall remain mobile, alert and active at all the times.

ANTI-RAGGING COMMITTEE

SR.NO.	NAME	POSITION	DESIGNATION	Mobile No.
1	Mrs. Pooja Thakre	Chairperson	Principal	9730032099
2	Mr. Ankush Hatwar	Secretary	Assistant Professor	9421828903
3	Mr. Vivek Gawali	Member	Assistant Professor	7507046855
4	Ms. Prachi Bhure	Member	Assistant Professor	9567638523
5	Mr. Rohit Deshmukh	Member	Assistant Professor	8855086183
6	Dr. Debabrata Dey	Member	Assistant Professor	8668615287
7	Mr. Abhijeeth Nair	Member	Administrative Officer	9049000177
8	Mrs. Aasha Musle	Member	Parent Representative	9604159641
9	Mr. Dhammpal Ukey	Member	NGO Representative	9309543986
10	Mr. Abhit Mishra	Member	Student Representative (IV Year)	8983172944
11	Mr. Shekh Faisan	Member	Student Representative (IV Year)	7977269065
12	Mr. Shrihari Dhore	Member	Student Representative (III Year)	9766339154
13	Ms. Tanvi Shrikhande	Member	Student Representative (III Year)	8010197807
14	Ms. Shivani Nimje	Member	Student Representative (II Year)	9022812519
15	Mr. Aryan Mankar	Member	Student Representative (I Year)	9767524278
16	Ms. Gita Rathod	Member	Student Representative (I Year)	8007751612
17	Incharge, Kalmeshwar Police Station	Member	Police Representative	07118-271227



Principal
Swaminarayan Siddhanta Institute
of Technology, Kalmeshwar,
Dist. Nagpur 441501

Swaminarayan Siddhanta Institute of Technology

College : Nagpur - Katol Highway Road, Khapri (Kothe), Tah. Kalmeshwar, Nagpur-441 501.


Email: info@ssitngp.com, Website: www.ssitngp.com



It shall be the duty of the anti-ragging committee to ensure compliance with the provision ~~ssit~~the regulations as well as the provision of any law for the time being in force concerning ragging. And also to monitor and oversee the performance of the anti-ragging squad in prevention of ragging in the institute and institute premise.



- Copy to- 1) Academic Dean
2) HODs (CS/ETC/ME/CE/FY/TP)
3) Administrative office
4) Circulation among Teaching and Non-teaching staff
5) All Notice Board
6) IQAC Coordinator
7) Concerned Persons
8) Principal office file
9) Police Station, Kalmeshwar


Principal
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of Technology, Kalmeshwar,
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Principal
Swaminarayan Siddhanta Institute
of Technology, Kalmeshwar,
Dist. Nagpur - 441501

Swaminarayan Siddhanta Institute of Technology

College : Nagpur - Katol Highway Road, Khapri (Kothe), Tah. Kalmeshwar, Nagpur-441 501.

Email: info@ssitngp.com, Website: www.ssitngp.com

Ref. No. : SSIT/ADMIN/2023/1036

Date: 13/04/2023



Office Order

Subject: Grievance Redressal Committee Formation

As per the AICTE Notification, in order to provide opportunities for redressal of certain grievances of students and parents and others, Grievance Redressal Committee is hereby being constituted in the college, with following members.

SR. NO.	NAME	POSITION	DESIGNATION	PHONE NUMBER
1	Mrs. Pooja Thakre	Chairperson	Principal	9022656234
2	Ms. Prachi Bhure	Secretary	Assistant Professor	9561638523
3	Mr. Vivek Gawali	Member	Assistant Professor	7507046855
4	Dr. Debabrata Dey	Member	Assistant Professor	8668615287
5	Mr. Rohit Deshmukh	Member	Assistant Professor	8208273359
6	Mr. Ankush Hatwar	Member	Assistant Professor	9075522506
7	Mr. Nakul Shenode	Member	Assistant Professor	9881165080
8	Mr. Abhit Mishra	Special Invitee	Student	8983172944

Dr. R. J. Andrew (9422119081) will be the "Ombudsman" of the college.

The committee is requested to Contribute effectively to dispose the grievances at the earliest.

A registry to register the complaint, is established and kept in the Principal office.

On receipt of the registry will submit the same to the Member Secretary of the "Grievance Redressal Committee". The Committee will meet, with an information to the complainant on their day of Convenience. An aggrieved Student or Parent may appear in person to present his/her case.

In the case, the complainant not satisfied with the decision of the Committee, they may send their appeals to the "OMBUDSMAN" appointed by the college.



Principal
Swaminarayan Siddhanta Institute
of Technology, Kalmeshwar,
Dist. Nagpur - 441501

Swaminarayan Siddhanta Institute of Technology

College : Nagpur - Katol Highway Road, Khapri (Kothe), Tah. Kalmeshwar, Nagpur-441 501.

Email: info@ssitngp.com, Website: www.ssitngp.com



The OMBUDSMAN will fix a date for hearing the Complaint which shall be communicated to the Institute and the aggrieved person.

The Institution shall comply with the order of the ombudsman. Any order of the OMBUDSMAN not complied with by the Institution, will be reported to AICTE for appropriate action.


In case of any false/frivolous Complaint, the OMBUDSMAN may order appropriate action against complaint.




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- Copy to- 1) Academic Dean
2) HODs (CS/ETC/ME/CE/FY/TP/MBA)
3) Administrative office
4) Circulation among Teaching and Non-teaching staff
5) All Notice Board
6) IQAC Coordinator
7) Concerned Persons
8) Principal office file




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